

**MINUTES OF THE STATE BOARD OF CAREER
COLLEGES AND SCHOOLS BOARD MEETING
JANUARY 25, 2023**

PRESIDING: Dr. Jerome Brockway, Board Member

PRESENT: Ms. Lynn Mizanin, Board Vice Chairperson
Dr. Stephanie McCann, Board Secretary
Dr. Srikanth Gaddam, Board Member
Ms. Tina Lapp, Board Member
Ms. Diane Brunner, Board Member

ABSENT: Mr. Lloyd Graham, Board Member

STAFF: Mr. John Ware, Executive Director
Ms. Laura Essman, Program Administrator 3

INVITED GUESTS: Mr. Kent Trofholz, Executive Director
Ohio - Michigan Association of Career Colleges and Schools

GUESTS: Mr. Jeremy Johnson, Beckfield College
Mr. Justin Leonti, Beckfield College
Mr. Glenn Hickman, NOMS Academic Institute
Dr. Angela Isom, Kastle Training Center

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MEETING CALLED
TO ORDER

Dr. Brockway, Chairperson, called the meeting
to order at 9:30 a.m.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Lapp - Yes
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

(23-032) Ms. Mizanin made a motion at 9:31 a.m. to go into Executive Session to discuss investigations subject to informal methods of conference and conciliation in accordance with Ohio Revised Code section 3332.091(A)(1) and to discuss the compensation of the Board's vacant Program Administrator position.

Ms. Brunner seconded.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Lapp - Yes
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

6 Ayes - 0 Nays. Motion carried.

Ms. Lapp moved to end the executive session at 9:42 a.m.

Ms. Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

Dr. Brockway, Chairperson, resumed the public Board meeting at 10:00 a.m.

ROLL CALL:

Dr. McCann - Yes
Dr. Gaddam - Yes
Dr. Brockway - Yes
Ms. Lapp - Yes
Ms. Mizanin - Yes
Mr. Graham - Absent
Ms. Brunner - Yes

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(23-033) Ms. Mizanin moved for Approval of the Minutes of November 16, 2022.

Dr. Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the following:

Board Update: I am pleased to report that we were informed in December that Governor DeWine had reappointed Lloyd Graham to serve another 5 year term on the Board.

Ruth Myers and Harold Brown: I previously informed the Board that since our last meeting, two long time Board staff members have passed away. Ruth Myers who was an integral part of the Board's staff for the past 30 years and who had recently retired, passed away in early December after battling cancer for several years. We also learned last week that Dr. Harold Brown had passed away at the age of 98. Dr. Brown was a consultant for the Board for 26 years and retired from the Board in 2012 at the age of 87. Dr. Brown had both a distinguished military and academic career prior to joining the Board, having served over 20 years in the military after beginning his career as a Tuskegee Airman during World War II then going on to start his academic career one of the original staff members at Columbus State Community College in 1963.

Executive Director Mr. John Ware presented the Board a copy of the Fiscal Year 2023 2nd Quarter Financial Report.

Program Administrator Ms. Laura Essman reported on the following Compliance items:

Since the September 28, 2022 meeting, we have opened seven (7) new cases. Since the September 28, 2022 meeting, we have closed (4) total cases.

Summary of investigative activity for FY23:

<u>Total Number of Cases</u>	<u>Open/Active Cases</u>	<u>#Open 30 days/more</u>	<u>Closed Cases</u>
16	2	0	714

(23-034) Ms. Lapp moved to nominate the following Board officers for 2023:

Chair: Dr. Brockway

Vice Chair: Ms. Mizanin

Secretary: Dr. McCann

Ms. Brunner seconded. 6 Ayes - 0 Nays. Motion carried.

Executive Director Mr. John Ware reported on the state budget update. Expecting the Governor's budget to be released in early February and then we will testify in both the House and Senate. Budget process to be completed by July 1st.

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Executive Director Mr. John Ware reported on the hiring process for the Program Administrator 2 position. The job has been posted on the state web site and the Board has received approximately 33 applications. We will be identifying potential candidates to interview in the next week or so and hope to have the position filled by the beginning of April.

Executive Director Mr. John Ware reported on the administrative rule update. Expect to have the preliminary staff report on the recommended changes to the rules at the March meeting.

(23-35) Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Accelerated Dental Assisting Academy -NEW SCHOOL
118 North High St, Columbus, OH 43215
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2024

1. Dental Assisting - Certificate
PENDING RECEIPT OF FEES (anticipated start date: 2/1/23)

Ms. Brunner seconded. 6 Ayes - 0 Nays. Motion carried.

(23-36) Ms. Lapp moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Beckfield College - NEW SCHOOL (2 LOCATIONS)
2780 Airport Rd, STE 150, Columbus, 43211
Consultant: Dr. Puckett

650 Pearl Rd, Parma Hts, OH 44130
Consultant: Ms. Gregory
APPROVAL TO JANUARY 2024

1. Practical Nursing - Diploma
PENDING RECEIPT OF FEES AND APPROVED CONSULTANT REPORT AND SITE VISIT. SUBJECT TO OHIO BOARD OF NURSING APPROVAL (anticipated start date: 9/1/23)

Ms. Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

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(23-37)Dr. McCann moved to **TABLE** the following application for a New Certificate(s) of Registration and Program Authorization(s) due to questions and concerns raised by the consultant during their site visit:

Career Transformation - NEW SCHOOL
56 Liberty Street Suite 303, Painesville, OH 44077
Consultant: Ms. Gregory

APPROVAL TO JANUARY 2024

1. Administrative- QuickBooks - Certificate
2. Advanced Computer Certificate Program - Certificate
3. Computer Basics Certification - Certificate

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT REPORT AND
SITE VISIT. (Anticipated start date: 3/1/23)**

Ms. Mizanin seconded. 6 Ayes - 0 Nays. Motion carried.

(23-38)Dr. Gaddam moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

DLM Academy - NEW SCHOOL
5500 Market St, Ste 124, Youngstown, OH 44512
Consultant: Ms. Gregory

APPROVAL TO JANUARY 2024

1. Phlebotomy Program - Certificate

**PENDING RECEIPT OF FEES AND APPROVED CONSULTANT REPORT
AND SITE VISIT. (Anticipated start date: 2/1/23)**

Ms. Lapp seconded. 6 Ayes - 0 Nays. Motion carried.

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(23-39)Dr. McCann moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

EDI Matrix- NEW SCHOOL
4700 Lakehurst Court, Ste 150
Dublin, OH 43016
Consultant: Dr. Puckett
APPROVAL TO JANUARY 2024

1. Business Intelligence Analysts - Certificate
2. Software Quality Assurance Analyst and Tester - Certificate
3. Technical Writer (Business Requirements Analyst) - Certificate
4. Training and Development Specialist - Certificate
5. Web and Digital Interface Designer - Certificate

PENDING RECEIPT OF FEES (Anticipated start date: 2/1/23)

Ms. Lapp seconded. 6 Ayes - 0 Nays. Motion carried.

(23-40)Ms. Mizanin moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

Kastle Training Center - NEW SCHOOL
1400 Silver Street
Wickliffe, OH 44092
Consultant: Ms. Gregory
APPROVAL TO JANUARY 2024

1. Entrepreneurship and Small Business Certificate - Certificate
2. Phlebotomy - Certificate

PENDING RECEIPT OF FEES (Anticipated start date: 2/1/23)

Dr. Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

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(23-41) Ms. Lapp moved for Approval of the following New Certificate(s) of Registration and Program Authorization(s):

NOMS Academic Institute- NEW SCHOOL
1230 Park Avenue
Amherst, OH 44001
Consultant: Ms. Gregory

APPROVAL TO JANUARY 2024

1. Medical Assisting - Certificate

PENDING RECEIPT OF FEES (Anticipated start date: 2/1/23)

Dr. Gaddam seconded. 6 Ayes - 0 Nays. Motion carried.

(23-42) Ms. Lapp moved for Approval of the following Change of Ownership:

Davis College
433 N. Summit Street, Suite 202, Toledo, OH 43604
Consultant: Ms. Gregory

APPROVAL TO JANUARY 2024

NEW OWNER(S): Ameri-Can Education Group

1. Accounting & Human Resources - Associate of Applied Business
2. Bachelor of Science in Business - Bachelor of Arts
3. Business Management - Associate of Applied Business
4. Data Science - Associate of Applied Science
5. Digital Marketing - Associate of Applied Business
6. Early Childhood Education - Associate of Applied Science
7. Electrical and Computer Engineering Technology - AAS
8. Graphic Design - Associate of Applied Business
9. Healthcare Administration - Associate of Applied Business
10. Intensive English Program - Certificate Program
11. Interior Design - Associate of Applied Business
12. Logistics and Supply Chain Management - AAS
13. Medical Administrative Assistant - Certificate Program
14. Medical Assisting - Associate of Applied Science
15. Medical Assisting, Diploma - Diploma Program
16. Medical Billing and Coding - Associate of Applied Business
17. Medical Billing and Coding, Diploma - Diploma Program

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Davis College (Change of Ownership Continued)

18. Project Management - Associate of Applied Business
19. Real Estate - Certificate Program
20. Real Estate Broker - Certificate Program
21. Registered Nursing - Associate of Applied Science
22. Visual Communication Design - Certificate Program

PENDING RECEIPT OF SURETY BOND

Dr. McCann seconded. 5 Ayes - 0 Nays. Motion carried.
(Ms. Brunner abstained)

(23-43) Ms. Brunner moved for Approval of the following Change of Ownership:

Valley College
433 N. Summit Street, Suite 202, Toledo, OH 43604
Consultant: Ms. Gregory

APPROVAL TO JANUARY 2024

NEW OWNER(S): Franciscan Services, Inc.

1. Business Administration - Associate of Applied Business
2. Business Administration - Bachelor of Science
3. Commercial Driver License (CDL) Class A - Certificate Program
4. Cybersecurity - Bachelor of Science
5. Cybersecurity - AAS - Associate of Applied Science
6. Health Services Administration - Bachelor of Science
7. Health Services Administration - Associate of Applied Business
8. Information Technology (IT) and Network Administration
9. Information Technology (IT) and Security Administration
10. Medical Clinical Assistant - Diploma Program
11. Phlebotomy - Certificate Program
12. Practical Nursing - Diploma Program
13. Veterinary Assistant - Diploma Program
14. Veterinary Technician - Associate of Applied Science

Pending Receipt of Fees and Surety Bond

Ms. Lapp seconded. 5 Ayes - 0 Nays. Motion carried.
(Ms. Mizanin abstained)

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(23-044) Ms. Mizanin moved for Approval of the following Renewal Certificates of Registration and Program Authorization.
Dr. Gaddam seconded. 5 Ayes - 0 Nays. Motion carried. (Ms. Lapp Abstained)

NAME OF SCHOOL	PROGRAM(S)	CONSULT ANT
ABBE Education Center (Ironton)	State Tested Nurse Aide - Certificate	Puckett
ABBE Education Center (Proctorville)	EKG Technician - Certificate Medical Assisting - Certificate Phlebotomy Technician - Certificate Practical Nursing - Diploma State Tested Nursing Assistant - Certificate	Puckett
Blanchard Valley Academy of Massage Therapy (Findlay)	Massage Therapy - Diploma	Puckett
Chairside Dental Assisting School (Cuyahoga Falls)	Dental Assisting - Certificate	Gregory
Diamond Cut Dog Grooming School (Medina)	Dog Grooming Instruction - Certificate	Gregory
ECO Nursing Program (Forest Park)	LPN Program - Diploma LPN-RN Program - Diploma	Puckett
SUBJECT TO NURSING BOARD APPROVAL		
Heart Medical Trainings (Westerville)	Phlebotomy - Certificate	Puckett
Hondros College of Business (Westerville)	Business Management - AAB Real Estate - AAB	Puckett
Loving Hands Healthcare Academy (Mentor)	Phlebotomy Technician - Certificate STNA Program - Certificate	Gre gory
Maria Aces and Days Phlebotomy (South Euclid)	Phlebotomy - Certificate	Gre gory

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SCHOOLS RECOMMENDED TO RECEIVE RENEWAL CERTIFICATE(S) OF REGISTRATION

NAME OF SCHOOL	PROGRAM(S)	CONSULT ANT
Oak Leaf Dental Lab Technician School (Worthington)	Dental Lab Technician - Certificate Program	P uckett
Ohio Business College (Columbus)	Ele ctrician - Diploma Program Hazm at Endorsement Workshop - Certificate Program T ruck Driver Training GT III - Certificate Program	P uckett
Surepoint Solutions Phlebotomy Academy (Cincinnati)	Phlebotomy Technician - Certificate	P uckett

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(23-045) Ms. Brunner moved for Approval of the following Renewal Certificates of Registration and Program Authorization.
Ms. Lapp seconded. 6 Ayes - 0 Nays. Motion carried.

SCHOOLS RECOMMENDED TO RECEIVE NEW PROGRAMS (CERTIFICATE, DIPLOMA, DEGREE)

NAME OF SCHOOL

ABBE Education Center (Ironton)

ADAPT- (Cincinnati)

Kable Academy (Cincinnati)

NAME OF PROGRAM(S)

Practical Nursing (LPN) - Diploma

Orthodontic, Digital Scanning, and Chairside Dental Assisting
Program - Certificate

Cybersecurity Self-Pace - Certificate

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Mr. Kent Trofholz reported for the Ohio-Michigan Association of Career Colleges and Schools.

(23-46) **Ms. Mizanin moved** that the Board adjourn at 10:32 a.m.

Dr. Gaddam seconded. **6 Ayes - 0 Nays.** **Motion carried.**

Respectfully Submitted,

Chairperson or Vice Chairperson

Board Secretary